

**All Saints Catholic Academy
September 21, 2021 School Board Meeting
Minutes**

School Board Members Present: Mike Devine, David Dieter, Megan Thies, Jennifer Haidu, Patrick Kathman, Nick Andres, Joe Elberts, Robert Gancarz, Barbara Mambu

Ex-Officio Members Present: Chris Johanneson, Margie Marshall, Kati Coglianese, Maggie Detwiler

Others Present: Patty Bajek, Madonna Turner, Megan Elberts

Opening Prayer Kati Coglianese

Approval of Minutes August 2021 Meeting Minutes approved in person

Non-Voting Committee Reports:

- **ASAA (Megan Thies from Keith Glab):**
 - Volleyball is coming to a close
 - October 9 – “Blue Out” to recognize 8th graders
 - October 3 - Basketball evaluations taking place
- **ASPA (Megan Elberts):**
 - The Annual Back to School event was held Sunday, August 15, with over 500 attendees. It featured an ice cream truck, DJ and opportunities to meet with all teachers. Community Outreach collected nearly 300 cereal boxes for Loaves & Fishes. ASPA received very good feedback on this event.
 - We held a successful first meeting on September 8, 2021, and have filled many of the volunteer positions.
 - VP of ASPA is Anne Soto
 - Only 2 openings remain: Art Awareness and Celebrate Your Heritage
 - ASPA supported Grandparents Day by providing donuts and coffee and volunteers to help with the event. Approx. 225 grandparents/VIPs registered.
 - The book fair is being held from Tuesday, Sept. 28 through Thursday, Sept. 30 in the library. Volunteers are needed beginning Monday, Sept 27 through Friday, Oct 1 for set up, tear down, and sales. Please contact Lisa Hajek and Laura Blackwell with questions.
 - ASPA Community Outreach will be partnering with the Naperville Rotary Club and Bernie's Book Bank for a One Day Community Book Drive on October 7th. The contactless event will be held OUTDOORS from 10 am-2 pm; ASCA families, staff,



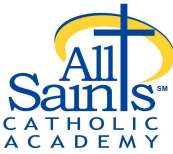
**All Saints Catholic Academy
September 21, 2021 School Board Meeting
Minutes**

and members of the community can donate gently used children's books through a drive-through process in the parking lot. Bernie's Book Bank and the Naperville Rotary Club will provide volunteers for the event. Members of Community Outreach will be present to assist. Please contact Anne Soto with questions.

- The 2021 Boosterthon Fun Run will take place on Friday, October 22. ASPA will coordinate volunteers for day of & leading up to the event support to distribute prizes etc. ASPA also is seeking donations to sponsor the T-shirts for the event. Please contact Amy Bono with questions.
- Halloween Class Parties will be held on Friday, October 29th. Please contact Ashley Anderson (room parent coordinator) with any questions.
- ASPA will host a Trunk or Treat on Saturday, October 30th, tentatively planned for 10:30 AM -12:30 PM in the ASCA parking lot. Considering food trucks as part of the event. Please contact Juanita Showalter or Carolina Zavala with any questions.
- ASPA Community Outreach will host a post-Halloween Candy Collection on November 1-2 to benefit Operation Support Our Troops. Please contact Anne Soto with questions.
- ASPA will hold our second meeting of the year on November 2nd.
- ASPA will be providing the faculty dinner on Thursday, November 4th. ASPA is also coordinating a giving tree for all faculty to provide a wish list of items for families to purchase. ASPA is also considering a sign-up genius to solicit donations of snacks/drinks for during-the-day treats for faculty. Please contact Maggie Walgreen or Danielle Bushell with questions.
- ASPA is kicking off plans for a parent's night out event, tentatively at Top Golf. Looking at 11/05/2021. Please contact Tom Cunningham and Sheena Gigante with any questions.

Principal Report (Margie Marshall)

- Music Teacher hired - Mrs. Sadie Wynne
 - She's been a great addition to the school!
- STEAM
 - 3rd-8th grades are up and running
 - 10 different projects - Jr. High
 - 8 different projects - 3rd-5th
 - Some examples of projects: 3-D printing, coding for robots, animated games, making music
 - Planning to hold a STEAM Expo later in the year
- IOWA Assessments were held last week - 2nd through 8th grade
- NWEA MAP testing taking place now for K-8th grade
 - Another data point for the school to use
 - Shorter tests that occur 3x's a year (fall/winter/spring)
 - Helps to determine which students need additional support or are eligible for enrichment courses
- Social and Emotional Learning
 - Mrs. Magana is a great resource for students to use
 - Vital resource, especially now
- School Masses



**All Saints Catholic Academy
September 21, 2021 School Board Meeting
Minutes**

- 1st-8th grades are split in half for attendance
- Kindergarten will start to join mass soon
- We have 4 pastors and 2 other priests rotating for mass this year
- Grandparents Day was a huge success!
- "Shine Bright" T-shirts were handed out last week in time for Spiritwear Wednesday
- COVID Update
 - A few cases so far this year, but they are not spreading within the school.
 - Following all protocols to ensure safety of students
 - Adjusted some policies to increase the level of safety
 - Shortened lunch period to have less time being unmasked

Enrollment Update (Patty Bajek):

- Recently lost 2 Jr. High students - families were very complimentary of the school
- Current enrollment - 477 students
- New enrollment calls are continuing, including shadow days and school tours
- Maintaining a waitlist for grade levels where we have reached capacity
- New Pre-School 3 student is completing registration
- Enrollment is strong in the Diocese
 - ASCA is ranked #4 in the Diocese out of 42 schools, just behind St. Pet's at 491
- Homerooms are capped at 20 students for 1st-8th grade, 22 for Pre-K, & 20 for Pre-School 3's

Marketing Report (Megan Thies):

- Patrick is Co-Chair with Megan
- Focus is on recruitment in primary grades and retention of current families
- Working closely with Margie, Patty, and Diane to align objectives
- Working closely with ASPA to help support
- New Welcome Family Committee
 - Summer events were successful!
 - Working on making sure they have the right people at each grade level
 - Planning year round events to bring parents together
- Expand Social Media for ASCA
 - You-Tube Channel for the students to be involved in (Fr. Bill's passion)
- Re-look at key objectives for the marketing committee and make sure they align with the 5 year strategic plan for the school
- Planning is in works for the January Open House
 - All Board Members are asked to attend - name tags provided
- Same members on the marketing committee as last year, with the exception of 1 person. Working on recruiting additional members.

Finance and Operations (Chris Johannessen):

- October 4th - 1st scheduled meeting
- Ended the 2020-2021 school year with a surplus
 - Cost cutting measures taken
 - Profit from Hot Lunch program
 - Fundraising was successful



**All Saints Catholic Academy
September 21, 2021 School Board Meeting
Minutes**

- Enrollment exceeded expectations
- Building Assessments - extensive report completed a few years ago
 - Plan to continue addressing action items on the report, some being preventative items

CID Committee:

- Committee did not meet this month
- Gina is chair; Maggie will be the staff/admin lead connection

Fundraising Committee (Nick Andres):

- 1st meeting is not set up yet, but will be soon
- Working on combining all fundraising efforts to keep track of all contributions

Agenda Items

- **School Board Leadership Manual (Madonna Turner)**
 - Madonna talked through the By Laws & Governance model
 - Primary Role of the School Board is consultative and committee driven
 - Key Responsibilities: Adoption of School Mission & Budget
 - Leadership flow chart & Governance model are in conflict with each other; Madonna will get clarification & submit any changes that are necessary.
- **Strategic Plan Discussion (Megan Thies)**
 - Maggie, Margie, Megan, Diana, & Patty have re-looked at it to review what key elements should remain and what needs to be updated
 - Original document was written in 2017 and is outdated
 - Each committee needs to review their objectives and goals
- **Calls to School Families (Megan Thies)**
 - Request for each board member to call families this fall for the entire school community (not just new families this year)
 - Key points to cover in the phone calls will be provided
 - Patty will assign each board member the list of families to call
- **Monthly Meeting Date (Megan Thies)**
 - Proposed to change the monthly School Board Meeting to the last Tuesday of every month
 - It was agreed by the Board to meet the last Tuesday of every month, which will go into effect for our October meeting
 - Megan will send out a new calendar with meeting dates



**All Saints Catholic Academy
September 21, 2021 School Board Meeting
Minutes**

Next Meeting October 26, 2021

Closing Prayer Margie Marshall
