



**All Saints Catholic Academy**  
**School Board Minutes**  
**October 17, 2017**

**School Board Members Present:** Jennifer Nolan, Lauren Giroux, Lori Steiner, Dana Menendez, Shante Nolan, Chris Johanneson, Matt Smilak, Christi Kluzak

**Ex-officio Members Present:** Melissa Santos, Father Paul, David Nlrtaut, Keith Glab

**Others Present:** Patty Bajek, Diane Huber, Theresa Cunningham

**Minutes**

The September 17, 2017 School Board meeting minutes were approved via an online vote prior to this meeting. All corrections have been made. Meeting minutes are required to be approved by each board member within 48 hours of posting.

**Non-Voting Committee Reports**

- Athletics
- Volleyball Update
  - Season will end at ASCA on 10/28/17
  - Blue out had great support--also heavily attended by teachers
- Cross Country Update
  - Season is completed
  - 5<sup>th</sup> Grade Girls won the team championship and will get their year on the banner at the banquet!
- Basketball Update
  - Tryouts are scheduled for Sunday, 10/22
  - 141 student athletes, 17 teams
- Fundraising Update
  - Due to difficulty finding a date, we are going to pass on trivia night this year
  - Target items for fundraising
    - Digital scoreboard
    - Concession stand
    - Continued replacement/upgrade of team uniforms

**SHPP:**

- Charleston Gift Wrap sales was a huge success. This year's sales increased by almost \$4,500
- The October Book fair is fast approaching. Looking for volunteers
- Trunk or Treat is Friday, October 27th after school
- Parents Night Out is December 9th at Airtastic

- A new initiative is a holiday shop. Will run December 11-15 in McSherry. This will provide an opportunity for the kids to purchase gifts for their family.

<b>Pastor Report –</b>
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No report

<b>Principal Report – Melissa Santos</b>
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- State of the School Address
  - November time frame (date to be determined)
  - The meeting will be an update, no question/answer
- Fundraising Committee
  - The fundraising committee is not a sub-committee of the Board
  - It is being led by Tracy Coleman
  - Several new initiatives are being implemented this year to help raise the money needed and not budgeted for. Ideas being reviewed:
    - Caring Cents
    - Booster-athon in the spring
    - Holiday Shop
    - A Fall fundraiser for the ASCA and surrounding community (food trucks on campus)
- Mrs. Porlier has been nominated for a Golden Apple Award.
- A part-time aide has been hired for Kindergarten. She will begin 10/18/17
- Blue Ribbon School. We missed a prerequisite testing criteria this year by one point in one subject We will try again for next year.
- Board of Trustees
  - They are currently focused on 2020 (when our loan is finished), funding for scholarships (our shortfall from tuition collection) and how to strengthen our relationship with the parishes
- November 8th is the Partners in Education meeting. The main presentation will be the Scholarship Tax Credit, the new IL initiative for January 2018.
- Meeting with Hispanic Families
  - Held on Monday, October 16, 2017
  - Intended to reconnect and strengthen the ties
  - Topics that were reviewed were: How to use Schoolspeak, how to volunteer, Our Lady of Guadalupe holiday, implementing a spanish rosary reflection, possible fundraisers

## Voting Committee Reports

### Finance

- Reports will be sent to all families as an attachment via schoolspeak. The report will also be sent to each pastor, and the diocese office. This report was approved by the board on 10/17/17. Matt Smilak approved and Jennifer Nolan seconded the motion.
- The next reforecasting report will be in February 2018

### Catholic Identity

First Committee Meeting was held on: 10/13/17

- Discussed speaking with Patty Bajek to identify whom the Jr. High Youth Ministers are from each supporting parishes so that CI&I can collaborate.
- Discussed increasing Student Voices in Marketing. Christi Kluzak to reach out to Jackie Bedore at Benet Catholic Academy to get ideas and information regarding their student led movement which strives to bring people with common values regarding faith, friendship and together called: S.A.L.T
- Discussed working with Keith Glab, Jim Juhas and Erica Baka to work on promoting attendance at ASCA sporting events (Shante).
- Discussed where the ASCA Mission Statement is displayed in school and in our supporting parishes
- Discussed developing and/or updating bulletin boards at our partner parishes. Need to confirm if our supporting parishes have ASCA bulletin boards and if so, whom is updating them weekly, monthly etc.
- Discussed conducting school masses at ASCA's supporting parishes on regular basis if not them monthly or quarterly. (Shante, Christi and Luis)

### Education

- Determine mission, strategic objective, goal, and action items to focus on
- Discussed new science curriculum. The new curriculum is following the best practices in education. Wednesday, October 11th will be a meeting for parents and students to get familiarized with this new curriculum and the best practices.
- Review the social studies curriculum. Mr. Tuttle is the social studies department head. Melissa has assigned department heads for each subject area to coordinate and assist teachers.
- Introduced the new subcommittee, Early Childhood.
- Meetings will be the first Tuesday of every month at 6pm

### New Education Sub Committee

Jennifer Nolan has agreed to lead this sub committee as we continue to explore ways to build enrollment and do community building through the Early Childhood Academy.

- Enrollment continues to climb Still reviewing/considering the Montessori program option for our early childhood academy. Having conversations with the 3 pastors for their input. Will be reaching out to the Catholic Schools Office to see how they feel about his program. If they approve, Jennifer and Melissa are working on the next steps to be taken.  
Jennifer Nolan has observed the early childhood classes, we are reviewing staffing patterns, and tuition rates

- \* 2 year old program (Mommy/Me). Interested in hosting 2x month. Reviewing how we partner with our parishes, how do we build community. A timeline needs to be put in place if we move forward with this offering

Marketing:

- \* First meeting was held on October 9, 2017.
- \* All meetings will be held the first Monday of each month (7 pm at the school)
- \* It was determined that the marketing committee and the catholic identity committee should host a joint meeting in November. Meeting will be held on November 6, 2017
- \* A mission statement needs to be determined that supports the goals/objectives set forth by the board and the strategic plan.
- \* Review and update the marketing plan for 2017-2018

Facilities

No report

**Next meeting will be Monday, November 20, 2017 at 7:00 pm**