



**All Saints Catholic Academy
October 20, 2020 School Board Meeting
Minutes**

School Board Members Present: Kati Coglianese, Mike Devine, David Dieter, Gina Gilmore, Christi Kluzak, Megan Thies

Ex-Officio Members Present: Margie Marshall, Chris Johanneson

Others Present: Fr. Paul, Patty Bajek, Diane Huber, Jennifer McMahon, Courtney Devine, Madonna Turner

Opening Prayer Megan Thies

Approval of Minutes September Meeting Minutes approved via Google Forms

Non-Voting Committee Reports

- **ASPA Report (Jennifer McMahon & Courtney Devine)**
 - Activities already done or in works: Teacher Luncheon, hand sanitizers provided, upcoming Halloween party support
 - Family is donating the snack for all children.
 - ASPA is providing drinks to all classrooms & reimbursement for party expenses of up to \$50 per classroom.
 - Committee Leader Changes - Hospitality leader is changing
 - Need additional volunteers for leadership positions on ASPA
 - Struggling to create community building activities
 - Majority of events are hampered by COVID
 - Looking for ideas for virtual community building
 - Key areas of focus this year: support & show appreciation to teachers, support student parties, community building, fundraising, & addressing risks & concerns.
 - Needs support from the School Board to communicate the need for volunteers
 - Succession plan is needed
 - Courtney Devine's last year is this year
 - Jennifer McMahon will stay on for next year
 - ASPA committee will send out an introduction video to the school community
 - 12 functions that ASPA coordinates (Book Fair, Faith Formation, Community Outreach, New Family Welcome, etc)



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Marketing Report (Megan Thies)

- Focus on retaining families, community building supporting our sponsors.
- "We're Here" Campaign - have students create posters showing what we're grateful for
 - Offer help to outside community & RE classes
- Create infographic focusing on growth, featuring testimonials
- "A Day in the Life at ASCA" - asking Mr. Lindgren to create videos
- Working with Parish Bulletins
- Sponsor Support - reach out to account managers
- "Thankful Thursdays" - Diane will post messages on the electronic board by Door 7, Board Bingo cards, featuring all of the Sponsors - winners get Out of Uniform passes

Facilities Report (Diane Huber)

- Advanced lighting in the parking lot completed
- Adding a few more layers of disinfecting since school will be moving more indoors
- Ventilation checked

Pastor Report (Fr. Paul)

- SMMP hosted a successful outdoor event
- No further updates from the Bishop
- New governance documents have been signed, now that questions have been answered

Principal Report (Margie Marshall)

- Finalizing new governance model & sending the message out to the school community
- Iowa test scores received early this year
 - Teachers will use scores to determine which students need differentiation or further support
- First quarter ends 10/23. Report cards being sent home 10/30. Parent teacher conferences being held virtually on 11/5
- Virtual Learning students returning the week of 10/26/20
- DuPage COVID cases are on the rise - we're staying the course
- Approaching 50 days of in person education - same day as "All Saints Day"
 - Having fun celebrations/games for the kids
- Boosterthon Turkey Tango will kick off 11/9 & will conclude with Dance Days on 11/18 & 11/19.
 - Fundraising goal is \$18,000 & will go towards technology advancements.
- DDA -
 - Involvement from 5th grade parents has been tough
 - Katy Maurer & Christine Shaw are the leading the 5th grade class in hosting this year's virtual DDA, looking for additional leaders to help co-chair.



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- Annual Appeal will be kicking off soon. Patty & Margie are currently working on this, highlighting our COVID success story.

Agenda Items

- Enrollment Update (Patty Bajek):
 - 13 Virtual Learners not returning
 - 406 students budgeted
 - 12 new students joined 10/26/20
 - 415 expected students as of Monday, 10/26/20
 - Public school on & off again in person plans are positively impacting our enrollment numbers.
 - New families are expressing their appreciation for the positive school atmosphere.
- School Board Committee Expectations (Margie Marshall):
 - Establish committees & members
 - Goals: Meet regularly, Committee leaders for all groups, share reports Sunday evenings prior to the Board meetings
 - Committees & current leaders:
 - Finance (Chris Johanneson)
 - Merge Facilities Committee with Finance
 - Ask Wayne Klein to join this committee
 - Marketing (Megan Thies)
 - Catholic Identity & Diversity (Christi Kluzak)
 - Incorporate Diversity, Equality, & Inclusion
 - Development - On hold for now
 - Need to focus on DDA & Annual Appeal
 - Meet and set goals before our November meeting
 - Megan is working on sending out a survey to see what parents are interested in volunteering for.

Closing Prayer

Diane Huber
