



**All Saints Catholic Academy  
November 17, 2020 School Board Meeting  
Minutes**

**School Board Members Present:** Kati Coglianese, Mike Devine, David Dieter, Gina Gilmore, Christi Kluzak, Megan Thies

**Ex-Officio Members Present:** Margie Marshall, Chris Johanneson

**Others Present:** Patty Bajek, Diane Huber, Madonna Turner

**Opening Prayer** Megan Thies

**Approval of Minutes** October Meeting Minutes approved via Google Forms

**Non-Voting Committee Reports**

- ASPA update (Kati)
  - Established that Megan Elberts will be the lead for classroom parties.
  - This message will be communicated through MOMO Boards per class, asking for parents to volunteer to help teachers with classroom parties.
  - Jennifer Lester is coordinating donations for the teacher's gifts for Christmas.
  - Next committee meeting will be to discuss each activity they wish to accomplish this year & identify leaders.
  - Working on coordinating a Zoom call with all school parents.
  - Jennifer & Courtney plan to attend the December School Board Meeting.

**CID Report (Christi Kluzak)**

- First meeting 11/06/2020
- Reviewed goal tracker
- First goal is to rework mission statement
- Reviewed plans for MLK Day of Service & other community services
- Looking to add additional Diversity for the committee
- Next meeting 12/03/2020 @ 7pm

**Facilities Report (Diane Huber)**

- Has not met since last meeting, will be meeting in December.
- Will break out a sub-group to focus on building operations and how it will interact with the Finance Committee.
- Looking for additional volunteers to join the Facilities committee
- Mike Devine has offered to help.



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**Marketing Report (Megan Thies)**

- Volunteer drive verbiage drafted for the committees. Will be reaching out to all committee heads to ensure it meets their needs
- MOMO Boards:
  - Currently up and running at each grade level
  - People sign up in the younger grades with newer families
  - Theme of inconsistent discussions
  - Will be reaching out to Parents to let them know about the boards and notification options – Social Media, Teachers, SchoolSpeak
  - Content will be pushed out more and promoted i.e. ASPA questions and teacher gifts
- DDA 2021:
  - Katy Mauer & Christine Shaw attended their last meeting to discuss thoughts/opportunities for the 2021 DDA
  - They will be writing a script for all the parents calling to promote
  - Working on a format to track all the sponsorships (i.e. contact name, number, script, conversational details). Marketing team will be connecting with them during the summer and touching base.
- Be the Light Campaign:
  - How can we as ASCA – bring the light to our community
  - Kick off just before Advent – advent lights that will be colored by students with tea lights to hang in the windows. Working with Mrs. Breuning for the candles.
  - Reaching out to organizations that are in need and need to have the light brought to them – *Partnership to be developed with Catholic Identity/Diversity Committee & ASPA*
    - Nursing Homes
    - Hines VA
    - Edwards Hospital
- Promotion of ASCA's in person success & key measures taken to ensure a safe & clean environment.
  - Mr. Lindgren video is coming soon highlighting the school safety
    - To be sent out on all platforms: social media, website, & teachers.
  - Creating an Infographic highlighting:
    - # Days in-person learning
    - Health & Safety protocols
    - New family testimonials – New Parent and then current student regarding their new friend

**Pastor Report (Fr. Paul)**

- No report

**Principal Report (Margie Marshall)**

- Booster-thon "Turkey Tango" tomorrow (11/17/2020):
  - new goal for the Children of 24k and will provide a movie day for each class.
- Interim principal, Cyndi Collins:
  - Has met with the ASCA Teachers.
  - Communication plans in place with Margie plus on-site support with Diane, Patty and Maryanne.
  - No definitive date as of now for Margie's departure.
- Return to school after Christmas Break:
  - Dr. Boyle has not communicated anything at this time.



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- Continue to be determined school by school. In-person instruction is planned for ASCA.
- Margie is meeting with each grade level to ensure plans are in place to be prepared if there is a transition needed to be remote.
- Pick-up day will be needed for all devices and supplies if we go remote.
  - K-2- papers/materials will need to be picked up
  - 3-8 - entirely on Google classroom
- Quarantine Process/Protocols:
  - 12 kids currently at home in quarantine
  - All measures are being observed and Susan Fuller – School RN is in continuous communication with Margie.
  - Students are working independently and engaging in any make-up work upon their return.
  - Travel guidance to be considered for ASCA families - [CDC Travel during the COVID-19 Pandemic](#)

**Agenda Items**

- Enrollment Update (Patty Bajek):
  - 406 students budgeted
  - 9 new students joined = total student body **415**
  - Overwhelmingly positive school atmosphere and support for new families.
  - New family calls and surveys have been sent out – please include information regarding the DDA.
  - 30 responses received so far from the new family survey - all very positive
  - Retention efforts are key this year

**Next Meeting 12/15/2020**

**Closing Prayer**          Diane Huber

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