



**All Saints Catholic Academy
January 19, 2021 School Board Meeting
Minutes**

School Board Members Present: Kati Coglianese, Mike Devine, David Dieter, Christi Kluzak, Megan Thies, Gina Gilmore

Ex-Officio Members Present: Fr. Paul Hottinger, Cyndi Collins, Chris Johanneson

Others Present: Patty Bajek, Diane Huber, Madonna Turner

Opening Prayer Megan Thies

Approval of Minutes December Meeting Minutes approved via Google Forms

Non-Voting Committee Reports

- ASPA update (Courtney Devine and Jennifer McMahon could not make it, report given by Kati Coglianese). Valentine's Day parties planning is taking place and other activities working on until the end of the year.
- Athletics: No report. We do not have clear direction from the diocese on where this stands for the Spring of 2021 or next year.

CID Report (Christi Kluzak)

- Last met on 1/14/2021
- Worked on updating mission during CID January meeting.
- Goal tracker being worked on by Patty Bajek
- Quinn Center program for helping families with food and clothing
- Preparing for Ash Wednesday and Holy Week at parishes
- Next meeting 2/11/21

Finance and Operations (Chris Johanneson & Diane Huber)

- PPP Loan fully forgiven by SBA
- Contacted Diocesan Office – given permission to move those funds to ASCA building reserve fund
- Continue to use funds for COVID relief
- Finance Committee will have a meeting next week to discuss this and other budget issues.

Facilities Report / Operations (Diane Huber)

- Completed security measures for building with funds raised from 2020 DDA
- Fire panel needs to be upgraded



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Marketing Report (Megan Thies)

- Quick update – did not meet this month due to so many moving pieces for Open House and MLK activities
- Before the holidays met and discussed least taxing ideas for teachers
- Working with ASPA and Catholic Identity Committee
- SSVC reached out to Megan on the DDA – they are hopeful marketing can help them to improve getting the word out.
- Meeting on the 22nd next month.

Pastor Report (Fr. Paul)

- Pro-life assembly at Benet. Bishop Hicks came and led a procession with the Blessed Sacrament/Monstrance from Benet to St. Peter and Paul. Despite the cold weather attendance was high and it was beautiful to see.
- No news from the Bishop on changes expected to the educational environmental landscape.

Principal Report (Cyndi Collins)

- Catholic Schools week almost complete for planning with COVID Protocols
- Will not be collecting coins, just checks and paper money, for orphanage
- Several dress down days during CSW
- St. Thomas Food Pantry collection was very successful.
- Iowa testing done in Fall of 2020 – teachers are reviewing for improvement opportunities and to turn data into diocese. Also helps with direction for the coming year's curriculum.
- ACRE – Assessment for Catholic Religious Education – for 5th and 8th graders – results used for future curriculum.
- COVID update – cleaning every single day, throughout the day. ASCA is on the upper echelons of all schools Cindi is familiar with.
- Dr. Michael Boyle is sending out more information, and Cyndi will update the school community if there are any updates/changes to our current procedures.

Agenda Items

- Enrollment Update (Patty Bajek):
 - Movement on current enrollment up by one. Currently 416 students.
 - Re-enrollment fee of \$250 - Diane booked fees to all families on Jan. 15th
 - 33 new sibling applications for the coming 2021/2022 school year.
 - 385 students without new open enrollment
 - St. Irene will be closing – 82 of these students will be looking for a new school.
 - Facebook page dedicated to help the families from St. Irene to decide where they will send their children next school year.
 - Open house – virtual videos – working Megan Barnhart was our technologist – will begin filming this week. Bringing back ASCA Now News. Meeting with



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teachers touching on FAQs to be presented for those attending the "Open House".

- Feb 1st - open enrollment for new families
 - Almost all families re-enrolled for the coming 2021/2022 school year
 - Perhaps some additional students in classrooms and maybe we could increase the number of classrooms.
 - Possible vaccines for teachers discussed in DuPage County Health Dept. – a lot of organization would be required to make this happen. This is a very fluid situation.
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- Annual Appeal – (Patty Bajek)
 - Pushing up to \$30,000 as of right now.

 - DDA – SSVC - (Kati Coglianese)
 - Cash donations were halted by design.
 - Looking for new donations other than cash
 - Difficult to meet past performance due to remote nature of the SSVC this year.
 - Expenses should be much less so this should help with performance/budget as we realize that gross income may actually be down

 - Strategic Plan Update – (Kati Coglianese) –
 - No soft copy on file currently
 - Geri and Kathy will update into a word or excel format and each committee will update.

 - Committee sharing /Google Docs –(Kati Coglianese and Megan Thies)
 - Attempting to establish a methodology so that people in the know have access to see what is happening to coordinate functionality.
 - The idea of a shared calendar to help coordinate all aspects and keep everyone informed and reduce overlap (internal use only).
 - Diane and Megan will get together and see if they can utilize Diane’s calendar, she updates for admin school activities; it may be something that will allow the committees to use internally so that Megan will not have to reinvent the wheel.

Next Meeting 2/16/21

Closing Prayer

Fr. Paul
