



**All Saints Catholic Academy**  
**School Board Minutes**  
**September 18, 2018**

**School Board Members Present:** Chris Johanneson, Lauren Giroux, Luis Rodea, Dana Menendez, Christi Kluzak, Katie Coglianese, Marlon Lutifyya, Matt Smilak, Anne-Marie Cronin

**Ex-officio Members Present:** Melissa Santos

**Others Present:** Diane Huber, Patty Bajek, Jennifer McMahon (SHPP)

**Non-Voting Committee Reports**

SHPP

- Operating by Executive Committee led by four people.
- SHPP fees fund the following:
  - Assemblies, art awareness, party snacks, nurse's office furniture
  - Teacher events – Christmas party, teacher appreciation, conferences/professional development, dinner during parent/teacher conferences

**Agenda Items**

**Alumni Association**

- Tara Juhas and Charlie Gambs presented by-laws for an Alumni Association.
- The Alumni Association Board is comprised of a parent rep (Dana Menendez) and Mrs. Bajek.
- First event is the Oct. 12 volleyball Blue Out.
- Thinking of other events like open gym night, meeting at Top Golf, spring reunion for the 10<sup>th</sup> year.

**Introduction of Anti-Bullying Program for Approval**

- New program adopted this year. Teachers will hold instruction in their classrooms. Students who feel they are being bullied will fill out a form. Then the teacher will meet with the student to brainstorm ideas for the classroom and how they can handle the concern together. If the concern continues, it will be elevated to Mrs. Santos and Mrs. Kazlauskas.
- Students complete form if they feel like they are being bullied; goal is to clarify what is true bullying vs. being rude or having a social conflict.
- K-5: To be taught in homeroom
- Jr. High: To be taught in religion class

**Catholic Identity** – Focus Initiative for 2018-2019 School Year

**Strategic Goal Tracker** – Board to look at goal tracker to identify initiatives for the school year. Next faculty meeting the faculty will identify areas of the strategic plan they will work on as a faculty.

**School Board Meeting Calendar** – Third Tuesday of every month

**School Board Openings:** Margaret Mary, St. Thomas, Our Lady of Mercy

Christi motioned, Matt seconded to have a school board member from OLOM.

**Religious Presence at ASCA:** Fr. Bill, Father Mark (OLOM) is working with the Jr. High students, Father Don (OLOM) will work with the younger kids.

**Parent Code of Conduct:** The School Board and Melissa to develop a governance model to all matters including but not limited to student behavior, eligibility, etc.

### **Voting Committee Reports**

#### **Enrollment/Marketing**

- 449 Students enrolled; 3 above the 6-day enrollment number
  - Enrollment gains (67 students in the pre-school)
  - 16 students above the six-day number from last year
  - Strong curriculum -- Math and Language Arts curriculums are attracting many families
- ASCA is widely known as a strong feeder into Benet and the other local Parochial High School
- This is the first time in the last five years we have had a net positive enrollment for the school year

#### **Finance Report**

- Finished the year with a net operating surplus; didn't have to draw from savings; DDA and Booster-a-thon helped the
  - Tuition and registration collection was very strong
  - Conservative spending

#### **Committee Meeting Cadence**

- Catholic Identity: Include the Celebrate Your Heritage Group, Campus Ministry
- Facilities: Matt
- Marketing: Lauren, Anne-Marie
- Finance: Chris, Matt
- Committee of Excellence (e.g. academic & professional development, Blue Ribbon, etc.) – Katie, Marlon

**Next Meeting: Tuesday, Oct. 16 at 7:00 p.m.**