

ASCA School Board / Board of Trustees Meeting April 19, 2016

School Board Members Present:

Steve Lalonde	Dana Menendez	Lori Steiner	Regis Watson
Anne Marie Cronin	Debbie Kosmach	Wayne Klein	Shante Nolan
Jennifer Nolan	Jeff Berta		

Board of Trustee Members Present:

Amy Kiesler	Jim McSherry	Matt Gambs	Jim Krema
Joan O'Sullivan	Edith Camerilio	David Dieter	Jim Baka
Christina Van Liew	Bob Hiajek		

Ex-officio Members Present:

Dr. Sandy Renehan	Fr. Don McLaughlin	Fr. Paul Hottinger
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Others Present:

Patty Bajek	Diane Huber	Tim Traynor
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Prayer and Scripture Reflection: Jennifer Nolan led us in a reflection on the gospel.

Regular Business:**Pastor's Comments**

Fr. Don McLaughlin

Fr. Don gave a heartfelt thank you to the Principal Search Committee for their time, energy and effort that was put forth to find a new leader for our school community. This process began in the summer of 2015 and was not concluded until March of 2016. There were thirty-two applicants in total. The Executive Committee narrowed it down to 18. The Search Committee narrowed that down to 10. Two withdrew their names. Five were selected for 2nd interviews, but 2 more withdrew leaving us with three excellent candidates to choose from. It was a long process but Fr. Don, thanked all that participated in helping with this search.

Board of Trustees Report

Matt Gambs

- The Trustees just reviewed their charter and structure, from this they decided to expand the Board and add an emeritus position. In addition, six new Trustees just completed orientation.
- Conversations ahead will be regarding fundraising efforts

Principal's Report

Dr. Renehan

- As part of Standards of Excellence, all Board Members (School Board and Board of Trustees) must complete the Conflict of Interest Policy Annual Affirmation of Compliance and Disclosure Statement forms. Dr. Renehan distributed this form and asked for it to be reviewed, signed and returned to her by Monday, April 25th.
- Fr. Don did add a comment, in reviewing the Conflict of Interest policy, that any project over \$20,000 must have competitive bids and requires Bishop approval.

Committee Reports:

Finance Committee Report

Diane Huber / Regis Watson

Review of proposed 2016-17 Budget / Financial Report Summary

- Enrollment estimated and budgeted at 504 students, keeping enrollment flat to this year's numbers.
- Grades K – 3 will have 2 sections, while grades 4 – 5 will have three sections. Jr. High will have no changes in sections. There is a slight change in staffing for special education and library. Three year old preschool and Pre-K will remain the same as well.
- This year the Diocese provided a cost of living increase to all contract staff of approximately 3% in addition to their yearly step increase.
- No significant change to Health Insurance however there is a 3% increase in overall premium rates. No other significant changes to Workers Compensation, Unemployment or Pension expenses.
- Due to new reporting requirements of the Affordable Care Act, the Diocese is requiring all parishes/schools to transition to a single, third party payroll provider. Fees for this are structured on a tiered level based on the number of employees paid per pay period.
- No change to the current fundraising commitment, technology fee, instructional fee or SHPP fee. The re-enrollment fee increase, which was approved at an earlier Board Meeting, is the only fee to be increase for this budget.
- There is a 2% increase in Property Liability Insurance.
- We will continue to get support from Holy Spirit parish as well as their RE program
- SHPP / ASAA / Theatre club were all a no net positive.
- HVAC loan repayments will continue. Five and a half years remain on this loan.
- Based on our mission, the ASCA community will be offering various levels of support for 64 students from 40 families. These funds are net of scholarship support that we project to receive from various foundations, diocesan funds, general scholarships and Change A Life donations.
- No building reserve allocation is being made, but no capital purchases are forecasted to be needed in the upcoming year's budget.
- Multi-child discounts will continue for students with families of two or more students. The program will have an increase for those with 3 or 4 children enrolled in K-8 grades.
- Tuition proposal is an increase of less than 1% (\$50 for in parish families and \$62 for out of parish families).
- Proposals of budget and recommendations were approved by the Board and Trustees.

New Business:

- School Board nominations for a new Secretary to the Board
 - AnneMarie Cronin was nominated and accepted this new role.
- Review of next year's School Board calendar/meeting dates. Diane Huber asked for a change of date to the April 2017 meeting. Currently the meeting is scheduled for April 18th. This is the Tuesday after Easter. She has requested the meeting be moved to April 25th. The Board approved this change to the 2016-17 calendar.
- The Board Staff retreat will be held on Friday, August 12th and will be facilitated by Deacon Bill from Marmion followed by mass and lunch.

Other Business:

- The Marketing Committee gave an update to the roll out of the new Spiritwear program, currently available on line with Lands End and to the new Yard Signs for sale.
- Tim Traynor provided an update on this year's Dinner Dance Auction. With 99% of the numbers in, we had a great year with "Call for Cash" in addition to about \$97,000 in proceeds that will be going to the operating budget. The date is set for next year's auction, which will be held on March 18th at the Embassy Suites once again. He also provided a great big thank you to Tracy Coleman and Allison Davis for the dedication and hard work to make this event such a success!

Closing Prayer: Fr. Dion closed the meeting with a prayer.

The next meeting will be Tuesday, May 17, 2016