



All Saints Catholic Academy
School Board Minutes
May 20, 2019

- School Board Members Present:** Chris Johanneson, Lauren Giroux, Luis Rodea, Dana Menendez, Kati Coglianesse, Matt Smilak, Anne-Marie Cronin, Christi Kluzak
- Board of Trustees** Jim McSherry, Paul Weinewuth, Wayne Klein, Bob Hajek, Lori Cadden
- Ex-officio Members Present:** Melissa Santos, Diane Huber, Patty Bajek, Father Paul
- Others Present:** N/A

Non-Voting Committee Reports

Athletics

- No report.

SHPP

- No report.

Committee Reports

Brand Ambassadors (Formerly the Marketing Committee)

- Committee members had an end-of-the-year celebration and assigned people to sub-committees for next year.
- This summer, two BA members will be working on re-organizing the website, posting on FB and Instagram, and putting a posting process in place.
- The PR team planned an Open House and published a press release this year and is planning to revise the marketing materials this summer.
- The team is going brainstorm Spiritwear Sunday to make it more effective.
- The New Family Welcome Committee will be under BA. The committee will produce a parent FAQ, and plan summer playdates at local parks.
- The team is producing a flyer for realtors, and a targeted school ad on Facebook.
- A committee member is assigned to make sure supporting parish bulletin boards are current.
- The BA committee has a graphic design intern who will refresh marketing materials during the summer.
- There will be a summer carwash at ASCA. The money raised will go back to our supporting parishes as a thank you for their commitment to the school.
- The BA committee is investigating advertising at Players in Naperville.

Enrollment Update

- Current enrollment for the 2019/2020 school year is at 397, post the School Board meeting it was communicated that 15 students believed to be returning have indicated they will not for the 2019/2020 school year.
- Currently, 28 students are enrolled in Kindergarten.
- Tours consist of families with students from all grade levels, with a higher emphasis on PreSchool through 2nd grades.
- The month of April alone consisted of 22 tours, while since the Open House in January, tours have been steady and consistent. The enrollment conversion of family tours thus far is over 25%.
- Enrollment in all sections is increasing, with some of the largest increases in Second, third and fourth grades.

Pastor Report - Father Paul Hottinger, SMMP

- As mentioned previously, Fr. Scott from SES will serve as ASCA pastor next year, while Father Paul will continue to serve in a support role.

Trustee Report

- Four Board of Trustee members were at the meeting to review and discuss the 2019/2020 budget.
- Jim McSherry will investigate and propose a Queen of Hearts fundraiser for the 2019/2020 school year.

Principal Report – Melissa Santos

- After-School Care will be outsourced to RLS with a monthly 10% commission rebate coming back to ASCA. The new program will be structured with various activities to keep the students engaged.
- The approximate number of students from our supporting parishes include:
 - St. Thomas =150
 - Holy Spirit =90
 - St. Elizabeth Seton =60
 - St. Margaret Mary =40
 - Our Lady of Mercy =25
- The Fun Run netted \$22,000 in raised contributions. The Fun Run will be moved to October 2019.
- Summer projects include:
 - Update School Handbook that will include a Parent Partnership Accountability clause.
 - McSherry construction is set to start on June 6. Four windows will be added, and the fireplace will be removed. Flexible seating will be placed within the space and the cross will remain so the space can be used to celebrate smaller masses.
 - A portion of the Pre-school playground pad will be redone, and planting boxes, a picnic table, shed, and outdoor toys will be added to the space. \$17K has been collected for this effort.
 - The chapel is almost redone except for re-doing the lighting and drop ceiling.
 - An Eagle Scout may build a concession stand in the gym.
 - The gym will be repainted and re-stripped.
 - There will be an investigation of doing a Queen of Hearts fundraiser next year.

Agenda and Voting Items

2019/2020 Budget

- The Board of Trustees and the School Board reviewed the budget and congratulated the Finance Committee for managing costs so there is not a K-8 tuition increase for the fourth straight year. The pre-school tuition increase is in-line with similar institutions within the community, while offering a one-time discount to those families where siblings are enrolled in K-8 at ASCA.
- Anne-Marie motioned to approve the 2019/2020 budget and Kati seconded the motion.

VP Nomination

- Kati Coglianesi was nominated to serve as Vice President of the 2019/2020 School Board. Matt motioned to approve and Christi seconded nomination. Kati accepted the nomination.
- The School Board Secretary nomination will be held in the fall.
- Christi Kluzak will be the School Board President in 2019/2020 and Kati Coglianesi will be the School Board President in 2020-2021.

Miscellaneous

- Lauren Giroux and Luis Rodea are rolling off the School Board. The team wished Luis and his family well with their move to Florida and thanked Lauren for her contribution to the School Board. The Board also acknowledged Chris Johanneson's leadership as School Board President and thanked him for his service. Chris will remain on the School Board next year.