



**All Saints Catholic Academy
September 15, 2020 School Board Meeting
Minutes**

School Board Members Present: Kati Coglianese, Mike Devine, David Dieter, Gina Gilmore, Christi Kluzak, Megan Thies

Ex-Officio Members Present: Margie Marshall, Chris Johanneson

Others Present: Fr. Paul, Patty Bajek, Diane Huber

Opening Prayer Megan Thies

Approval of Minutes The minutes of the August meeting discussed. The minutes will be approved via Google documents.

Non-Voting Committee Reports

- Athletics Report (Kati Coglianese)
 - Per discussions with Keith Glab, fall sports continue to be delayed. Resuming sports will depend on both guidance from the State of Illinois and the Diocese.

Pastor Report

- Due to Fr. Paul's schedule, and extended discussions regarding other matters, not provided. Per Margie, Fr. James is the new chaplain at school this year. His schedule has yet to be determined.

Trustees Report (Kati Coglianese)

- No recent Board of Trustees meeting. No report provided.

Principal Report (Margie Marshall)

- Highlighted the tremendous efforts of ASCA teachers at the start of this school year, who have brought smiles and commitment to their classrooms. Margie noted that their efforts are greater than anything in the past and encouraged School Board members to support and appreciation to our teachers. Discussion followed.
- Provided an update on staff resources.
- Noted that Karen Udell of the Diocese visited the school on Friday, September 11.
 - Karen was pleased with ASCA's Covid practices including that people were wearing masks and distancing).
- Provided an update on Covid cases. As of September 15, two students have tested positive. ASCA manages Covid cases in accordance with State of Illinois and Diocese guidelines and has notified the ASCA community of these cases based on instruction from the Diocese. Discussion followed.



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- Provided an update on virtual learning, including that technology issues have been resolved and that ASCA is adhering to its virtual learning plan. Margie acknowledged that some families desire more live instruction. Families may switch to classroom learning at the end of the first quarter (October 23). Discussion followed.
- Iowa testing is underway for all students in all K – 8 grades. Testing must be taken in the classroom. Virtual learners invited to take tests at special times. If virtual learners do not want to come to school for the tests, they may opt out. Margie has informed these families that there is no harm or impact to the student for not taking the tests. ASCA simply has less data about its students.
- Catholic Identity – masses starting this week.
- Boosterthon - postponed.
- Margie briefly discussed the new governance model documents that she provided to the School Board just prior to the start of the meeting. The Diocese prepared the documents. Margie was not involved in the preparation of the documents and did not provide details regarding the changes or why the Diocese had not discussed the changes with the ASCA School Board or Board of Trustees. Margie noted that she was asked to gather signatures from the pastors of the four churches participating in the governance of ASCA (St. Margaret Mary, St. Elizabeth Seton, St. Thomas and Our Lady of Mercy) and that the Diocese intends for the new governance model to take effect immediately. Discussion followed. Fr. Paul asked that board members review the new documents and provide comments to the Diocese before he signs.

Agenda Items

- Virtual Learning Plan – brief discussion regarding what would happen if the school had to go to full virtual learning, including approach and process.
- Board Committees - the School Board agreed that this would be addressed in connection with the new governance model.
- Dinner Dance Auction – discussion regarding DDA, including a date for the event, whether the event would be live or virtual, potential impact of virtual on sponsorships and who should be responsible for planning the DDA. Given uncertainties of Covid, planning is difficult at this time. After discussion, the School Board determined that, as in the past few years, 5th grade parents would be asked to chair planning for the DDA, but that parents from all grades would be invited to participate. Margie will initiate a discussion with 5th grade parents. Further updates will be provided at the November School Board meeting.
- Virtual Community Building (Megan Thies) – Discussion regarding the importance and impact of virtual communications. Megan has discussed this with ASPA and will continue those discussions. ASCA’s marketing team will also support an online forum, called MOMO Board. There will be admins assigned to each grade. Margie & Patty will also have admin access. Megan is meeting with Jennifer from ASPA to further conversations about virtual community building events.
- New Family Calls (Megan Thies)– Megan has made over 20 new family calls and received positive feedback including regarding the meet and greet, ASCA’s welcoming environment and sense of community. Megan did not receive negative feedback. School Board agreed to make additional new family calls at the end of the 1st quarter.
- Enrollment Update (Patty Bajek)



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- Total student count for the 2020-21 school year is currently at 420, exceeding our budgeted enrollment of 406. Expect to add one additional student, bringing total to 421. Enrollment at the end of 2019/20 was 430.
- 120 New Students: 106 students from new families; 14 new siblings of current families.
- Due to high enrollment, new enrollments were stopped at the beginning of August.
- Only 26 pre-schoolers (versus budget of 52). All other grade levels have increased enrollment. 1st grade increased to 40 students (versus budget of 29).
- 132 students left the school, including 60 members of the class of 2020.
- Kati suggested that we form a retention task force focused on our new families.
- Discussion followed.
- Brief Financial Update (Chris Johanneson and Diane Huber)
 - Per Diocese request, surplus from 2019/20 added to building reserve.
 - Working to see whether the Paycheck Protection Program (PPP) Loan will be forgiven.
 - Will have reforecast 2020/21 budget in November.
 - Parish support of \$260,000. Agreement not yet formalized.
 - Discussion followed, including regarding the PPP loan.
- Open Discussion
 - Discussion regarding an open school board or other state of the school meeting.
 - Brief discussion regarding interim principal planning.

Closing Prayer

Diane Huber
