

Notes: 11-30 7pm -8:30pm All Saints Academy Board Meeting

Opening Prayer	Megan Thies (7:00)	
Opening Remarks	Review agenda and meeting objectives (7:05) + Welcome to the parent who attended.	
Minutes	Vote in-person to approve October meeting minutes (7:07)	
Non-voting Committee Reports	Athletics Report (7:09)	<ul style="list-style-type: none"> ● Basketball season starts this weekend. We have 11 teams registered to play in the DPL and at least 1 at each gender and grade level. ● Gym floor will be cleaned and painted over Christmas break. ● Athletics is still looking for a Track and Field Coordinator.
	ASPA Report (7:11)	<ul style="list-style-type: none"> ● Our second meeting was held Tuesday 11/2/2021 at 7 PM in McSherry Hall and was offered virtually as well. ● Past Events <ul style="list-style-type: none"> ○ Halloween Class Parties (10/29) – ASPA provides \$50/per class/per party for snacks, drinks, crafts and activities. ○ Trunk or Treat (10/30) – Over 30 cars hosted trunks. ○ Waterleaf Bottle Collection (All of October) – \$2,265.87 donated ○ Operation Support Our Troops – post-Halloween candy collection (11/1) – 300 lbs of candy collected! ○ Faculty Dinner @ Parent Teacher Conferences (11/4) – donations of snacks and drinks were provided by parents and a dinner from Belgio's Catering was provided by ASPA. A Giving Tree was also coordinated by ASPA for teachers to request classroom items. ○ Parent's Night Out – Top Golf (11/5) – SOLD OUT EVENT ○ November - Cradles to Crayons Collection and Winter Needs Drive (NEW/gently-used SHOES & COATS) (11/17-19) ● Upcoming Events <ul style="list-style-type: none"> ○ Holiday Shop (11/29 – 12/3) – VOLUNTEERS NEEDED! ○ Faculty Christmas Collection – Due 12/9 ○ Faculty Christmas Party – 12/15, 4-6 PM at Meson Sabika ○ Hesus House Annual Advent Collection (December 6-16) ○ Christmas Class Parties (12/17) ○ 3rd ASPA Meeting (1/11) ○ Dr. Martin Luther King Jr / National Day of Service (January 15/17) ● Ongoing Events <ul style="list-style-type: none"> ○ Art Awareness – We have volunteers for 1st – 5th and are in the process of scheduling first lesson (2nd grade has already occurred) ○ SCRIP – ongoing fundraiser
Principal Report	Margie Marshall (7:15)	<p>Trunk or Treat successful; Advent events underway – theme is BE THE LIGHT – Two masses – bilingual celebration</p> <p>Jr. High – Circle of Saints; celebration of ALL SAINTS DAY; Booster Club successful; kids involved with giving tours; in-person x-mas concert K – 5 plus parents in gym; x-mas parties last day before break.</p> <p>Covid outbreak in 6th grade class – mild symptoms for those who tested positive. Outbreak testing commenced almost immediately. Parents choice re virtual or in person. Diocese deferred to All Saints Academy handling plan. Normal curriculum followed. Handled all well. ALL SAINTS DAY OF GIVING – GOAL OF ENGAGEMENT – RAISED \$11,000 – \$ goal exceeded. Outside of budget donations. Parish Council meeting – honest conversation. Highlights and lots of questions re finance commitments. Pastor monthly update to commence to increase communications... Patty weekly email – parish link added. Promoting base. Rotating schedule with speaking in mass. Executive Board meeting held and healthy discussion.</p>
Enrollment Update	Patty Bajek (7:30)	<p>Patty Report: families leaving; families arriving – 476 students to date. Second last week of December – off; no tours. Big thing is the calls: need to log them in the spreadsheet; 330 to complete; 130 are done. New family survey was issued 24 questions – 18 of 88 families responded. Results are being analyzed. Touches are important for families. Open House: Sunday Jan 30th from 1pm to 3pm; visibility of the board – BE VISIBLE for touring; greeting; chatting with people. Mandatory Training Sessions to be scheduled. Tour talking points are being developed. Student Ambassador program.</p>

Committee Reports	Marketing (7:40) Finance (7:45) Catholic Identity and Diversity (7:50)	<p>Megan/Patrick Report – Marketing Committee:</p> <ul style="list-style-type: none"> ● We need the Marketing Committee's commitment to serve on this day - Sunday, January 30 from 1-3 pm. Save the date, and be there! Their child(ren) in uniform are welcome to be part of the tour, knowing that they are representing the school on this day. ● Referrals always are key. We are looking for suggestions from the committee for additional tour guides. ● There will be a mandatory training session for all volunteers in January after we return from Christmas Break. ● Talking points are going to be updated and retooled, and disseminated to volunteers after the new year. ● The new Student Ambassador Program will provide an additional source of volunteers, present leadership opportunities for capable students, and allow these students to 'shine bright' and show what our Saints are made of. ● Margie & Patty will be working with the faculty on what will be happening in the classrooms on this day, as well as all of the other constituents who will be there - ASPA, Athletics, etc. ● Publicity is always important. We always utilize our website, bulletin submissions, and social media. Posting on community calendars and utilizing other low-cost media options is also something we have done in the past. If members would like to be a part of these efforts, we can have an additional meeting outside of this meeting to put a plan together. Considering Tik Tok. <p>Chris Report – Finance Committee: Budget reforecast: conservative approach. Tuition and salaries make up the bulk of the budget. Budget is in fabulous shape as a result of the summer planning – balance was struck through disciplined calculated approach – student count supporting hiring decisions. Next finance committee – facility study in 2019; immediate need; near term and then reserve looking re capital for preventive or other – strategic approach. Assessment includes life expectancy of all equipment.</p> <p>Gina Report - Catholic Identity and Diversity. Reaching out to parishes to ask what students can do for you. Links in addition to inventory of service projects. Students to wear student spirit wear; bulletin board review – parish communications. Also looking for speaking engagements. D & I Statement is also under review. Also need ideas to increase diversity in the schools to draw in students – life and culture. Digital and physical bulletin board focus also. School kids plus religious education kids – establish relationships with each other.</p>
	Fundraising Committee (7:55)	Nick Report – Fundraising Committee: Next meeting on fundraising to be scheduled. Board generosity appreciated. Off to a good start. Need to put together a SPRING event – golf event is focus. Significant giving focus; to impact the school in a big way. Need to drive Empower Illinois.
Agenda Items	Governance Model Follow Up Discussion (8:00)	Discussion continued – Margie followed up with Dr. Boyle. Message: #4 Board of Directors instruction is more than advisory; this is the limited jurisdiction. Advisory boards have a pastor; we do not – so we are not advisory. Graphic may be removed – via amendment process. Also suggestion to reference the detailed principal duties document; role in relation to the board – remove the appendix. Principal section to be reviewed.
	School Board Calls to Families (8:10)	Ongoing with focus on deadlines
	Update - School Board Visibility Initiatives (8:15)	Megan: visibility – and strategic goals; increase visibility and communication. Created bulletin for parish – also Chamber of Commerce events member and benefits re opportunities re partnering. Bios are completed. Twice a year newsletter.
	December Meeting - Partners in Education (8:20)	December meeting is scheduled for 12/14 – Christmas break is the following week so the mtg is early. Meeting is start 6pm; dish or snack to pass – festive with food as best we can. School Board Training materials from Loyola University – professional development.
Prayer Closing	Diane Huber (8:25)	