



**All Saints Catholic Academy**  
**School Board Minutes**  
**September 19, 2017**

**School Board Members Present:** Jennifer Nolan, Lauren Giroux, Luis Rodea, Lori Steiner, Dana Menendez, Shante Nolan, Chris Johanneson, Matt Smilak, Christi Kluzak

**Ex-officio Members Present:** Melissa Santos, Father Paul, Dave Nirtaut

**Others Present:** Patty Bajek, Diane Huber, Theresa Cunningham

**Minutes**

- The May 17, 2017 School Board meeting minutes were approved with the correction of adding Father Don as present as well as clarifying the third bullet under the Enrollment report to state: "New enrollment is up compared to the same time last year." Our overall enrollment numbers were down over the previous year with the large eighth grade class graduating. Matt Smilak moved to approve them and Shante Nolan seconded the motion.

**Non-Voting Committee Reports**

Athletics

- Volleyball Update
  - Season is underway (3 boys teams, 5 girls teams)
  - Key Dates:
    - Friday, 10/13: Blue Out (all 8<sup>th</sup> grade teams have games that evening)
    - Saturday, 10/28: Championship Weekend
- Cross Country Update
  - Season is underway: 51 student athletes in total
  - Key Dates:
    - Saturday, 9/23: Co-Host Meet at Kress Creek Farms
    - Saturday, 9/30: Championship Meet at Lewis U
      - ASAA will buy pizza to celebrate at the meet
- Basketball Update
  - Tryouts tentatively scheduled for Sunday, 10/22
  - 141 student athletes, 17 teams
- Fundraising Update
  - Jim Juhas will be our fundraising chair; goal is to work with School Board to avoid any conflicts
  - Trivia Night (Still looking for a date this fall/early winter)
  - AFC/NFC Party (January): This is more of a goodwill Get Together (not really a fundraiser) to get more families aware/involved
- ASAA Liaison to work with DDA Committee will be Lindsay Augustine
- The web site has been updated

- Athlete of the Week has been implemented

SHPP:

- Overall we have done the following.....
- Discuss events for the year and introduce each committee (at last meeting) about 34 in attendance
- SHPP provided ice cream for Meet & Greet
- SHPP provided refreshments and support for Tears & Cheers event
- Finished & distributed volunteer booklets
  1. About 15 to 20 have been returned.
- Working on spread sheeting the volunteers we received back
- Sending emails to the volunteer letting them know we received their form and to the committee head. The committee head can in turn explain in further detail what their group does and how they may be able to help. Currently completed DDA email.
- Worked with Mrs. Wojcik to implement Kindness Rocks & There’s only one you project. Rocks have been completed and working on box to house them. To be located outside door 1 behind ASCA bench.
- Working on planning Trunk or Treat Event for October
- Working on planning Booster Thon
- Created & implemented SHPP Facebook page. Currently we are at 58 members out of 350 families and are adding about 3 to 4 a week. This so far has worked out great as we have asked for lunch room & recess volunteers, pushed Box Top promotion as well as Charleston Wrap
- Working on providing office with list of room parents for follow up on Protecting God’s Children and back ground check if necessary
- Need directory updated with up to date information (current grade level for students and new students added) We need to be able to reach out to families and ask for help.

<b>Pastor Report –</b>
------------------------

No report

<b>Principal Report – Melissa Santos</b>
--

- Great start of the school year
- Productivity in the office has increased since the implementation of the Welcome Desk and the new Nurse’s Office
- The enrollment for the pre-school program has increased; many positive comments; in search of a pre-school assistant
- An article in the Naperville Sun recently about the STEM grant—how public school and private sector have come together; our teachers are excited about the opportunities the grant is providing
- Each school board member has been asked to read the FOCUS packet, the School Board Constitution and the Governance Model
- Committee Work
  1. Each committee will use the goal tracker (based on the strategic plan)

2. A Catholic Identity Committee is being added (to help improve relationships with the parishes)
3. Technology Committee will be tabled for time being; topics from technology will be added to the Education Committee)
4. A school board member will lead each of the committees
5. Review goals/actions of each of the committees; email Dana with your 1<sup>st</sup> and 2<sup>nd</sup> choice of the committee you wish to be a part of
6. Each committee will write mission statement and objectives
7. All committees will begin meetings in October

<b>Voting Committee Reports</b>
---------------------------------

Finance

No report

Education

No report

Marketing:

- **Spirit Wear.** We continue to work with **Janor Sports** and they will provide 3-4 pop up stores per school year for us. They can't provide us with a permanent online store all year around.
- **Boomer T** was also looked into as a possible vendor, however they only offer 2-3 basic items with only one logo. They also will not do it in combination with any other pop-up stores.
- We are still trying to find a vendor who will work with our needs.
- Athletics is working on their website vendor to try and determine if we can add a yearlong store through that site offering both athletic and traditional items.
- Lindsay contacted **Deb's Embroidery** with regards to a year round on line store and is waiting to hear back from them.
- **JemHedz** will continue to be used to provide shirts onsite at school hosted events. They added a store online for anyone who were unable to get merchandise at Meet and Greet.
- **Janor** sales in the past have been \$200-\$300 dollars from previous stores and this latest store looks like we made \$400-\$450 refund. **JemHedz** last year we received a \$150 this year will be \$160. The money from the rebates will go to athletic fees and needs.
- **Tears and Cheers.** This community building event was a big hit for our preschool and kindergarten families held on Wednesday, August 23. We had more in attendance this year than in past. We had a light breakfast and the event was very nice.
- **Community Building Events.** The community building events that we did last year like Trunk and Treat, Parents Night Out, and the event at Players have now all been moved to SHPP to administer.
- **Christ Our Hope** magazine as we discussed featured our work with the orphanage in Mexico in their July issue. Please see the attached. The article was written by an ASCA graduate Stephanie Snyder. Bishop Conlon read the article and was very moved by the story. He is interested in sending a teacher and a student to visit the orphanage.
- **Volunteer Booklets:** SHPP sent out volunteer booklets. Becoming part of a school board committee was an area of interest.

- **Web Page:** Our new webpage went live on Thursday, September 7. We continue to add to it and update the page. It will make things easier to find and scroll through. Once everyone is use to the new look and where everything is that they

Technology

No report

Facilities

No report

**Next meeting will be Tuesday, October 17, 2017 at 7:00 pm**