



All Saints Catholic Academy
School Board Minutes
May 17, 2017

School Board Members Present: Jennifer Nolan, Lauren Giroux, Lori Steiner, Dana Menendez, Shante Nolan, Chris Johanneson, Jeff Berta, Matt Smilak, Anne-Marie Cronin

Board of Trustees: Matt Gambs, Jim Baka, Jim Crema, Jim McSherry, Paul Weinewuth, Michelle Yacullo, David Dieter, Kristina VanLiew

Ex-officio Members Present: Melissa Santos

Others Present: Patty Bajek, Diane Huber, Father Paul Hottinger

Minutes

- The April 25, 2017 School Board meeting minutes were approved as written with the correction of the spelling of Jeff Berta's name. Regis Watson moved to approve them and Shante Nolan seconded the motion.

Non-Voting Committee Reports

Athletics

- No Report

SHPP

- No Report

Pastor Report – Father Don McLaughlin

- Father Don went to JCSS with 5th grade class. Explained the Biblical stories and the artistic interpretation. He will attend Bueller day with the 8th graders.
- Father Paul will be the Pastoral President beginning July 1.

Trustees Report – Matt Gambs

- David Dieter will be the Chairman of Board of Trustees for the 2017-2018 school year.
- Capital campaign update: Hired firm for feasibility study and recruited 13 people to be on an advisory board. Fundraising consultant will conduct up to 50 interviews about the possibility of a capital campaign. Results will be shared with BOT in September or October.

Agenda Items

Enrollment Update

- Seven families attended Open House in early May. Families heard about the Open House through word-of-mouth or through the parish bulletin.
- Patty receives two-three phone calls a day about enrollment. Pre-school and 4-6 grade have received the most interest.
- Enrollment is up compared to last year.
- Current families are aware of the Tuition Transfer Grant Program.

2017-2018 Budget Overview

- Productive process at finance meeting to develop the budget which started with the enrollment forecast.
- Budget number 450 students; currently enrollment is 421; 61 students are in the limbo
- Staffing: There will be a reduction of positions by people taking other positions or retiring. May have to RIF (reduction in force) one person before July 1 without penalty. Waiting on outcome of one person who is looking for other employment. Penalty is to pay the person a portion of their salary.
- There will be a staff restructure, especially in Jr. High.
- Curriculum is changing due to updated standards from the diocese, therefore, need to buy new text books.
- Five Tuition Transfer grants are included in the budget.
- Based on the finance committee's recommendation, the board voted to not increase tuition, but voted to increase the student instructional and SHPP fees.

Principal Report – Melissa Santos

- Melissa is hosting a 7th grade parent meeting for 8th grade expectations.
- Busy but good year.

Voting Committee Reports

Finance

- See above 2017-2018 Budget Review

Education

- Establish criteria for junior high honor roll.
 - a. A honor roll (will include all A's)
 - b. A/B honor roll (will include a combination of A/B's)
 - c. Grades from specials do not count
 - d. Not based on GPA's. Only letter grades.
- Discussed newly secured \$250,000 grant for STEM, finalized honor roll criteria, talked about committee goal tracker, discussed idea of new social studies curriculum for next purchase.

Marketing

- **Kindergarten Open House-** We held an Open House Thursday, May 11 from 9-10:30. Mrs. Hauser, ASCA Kindergarten teacher, hosted seven families and potential students. Two student ambassadors from Kindergarten-Maya Blalock and Tommy Muller, worked with the students. Patty Bajek and I (Lauren Giroux) were available to answer questions from admin/parent perspective. We had a pulpit announcement in the four parishes the weekend of May 6-7 about the Open House and the tuition transfer program was talked about by the pastors, with school staff/parent representatives available with materials or to answer questions. We advertised the Open House on Facebook, in the parish bulletins and on all the area electronic calendars/boards- Patch, Daily Herald, Sun Newspapers, and the Trib. Local.
- Families who have toured and not registered between Open House and May are receiving personal calls to see if they have any questions, to talk about the grant program if it applies, and to see where they are at in their decision and if we are still in play.
- **We will be sending out mailings to families who have visited our school in the last two years.** We will be sending informational mailing to let families who were interested in All Saints, but did not select our school what is new. **Take a fresh look at All Saints.**
- **Players Event** – was a success we had little over 50 families. They all enjoy the event and said they hope to continue these events like Trunk or Treat, Parents Night Out and Players. Players handled the Event and did a wonderful job and would love to work with us again in the future. Think in future this would be a great winter place to hold something.
- **Spirit wear-** We are continuing our relationship with Janor. We are collecting samples from Janor to have available for families to view and try on before final purchase. We will have a vendor at the fall meet and greet to offer items onsite. We will likely have a summer store, and are currently considering ideas on how to get items delivered. Lands' End will still offer Spirit wear as well. We are also exploring what Deb's embroidery and Boomer T have to offer. Goal is to have a website where you can order Spirit wear all year around.

Facilities

- No Report

Other Business

- Staff and School Board retreat will be Aug. 16

Next Meeting will be June 1 at 7:00 p.m. – Social in McSherry Hall (If Needed)