

ASCA School Board Meeting January 19, 2016

Members Present:

Jennifer Nolan
Lori Steiner
Debbie Kosmach

Dana Menendez
Regis Watson
Shante Nolan

Jeff Berta
Anne Marie Cronin
Steve Lalonde

Ex-officio Members Present:

Dr. Sandy Renehan Fr. Don McLaughlin

Others Present:

Patty Bajek Diane Huber Mili Jain

Prayer and Scripture Reflection: Jennifer Nolan led us in Prayer.

Regular Business:

Approval of Minutes – October Meeting minutes were approved with the addition of the goals to be added

School/Home/Parish Partnership (SHPP) Report

Mili Jain

- Currently planning to host the Valentine's Day parties for K-5th grades. Jr. High will be working on projects.
- Martin Luther King Day of service was a great day to see our students out serving the community.
- The Mother/Son Wolves game will be held March 12th. Information will be going home shortly.
- Hospitality will host a teacher's soup/salad/dessert luncheon on January 26th and a High Tea for teachers on February 12th.
- SHPP will also provide light snacks and information regarding SHPP to prospective families at the Catholic School's week Open House on January 31st.
- Currently have an opening to head the Faith Formation committee.

Pastor's Comments

Fr. Don McLaughlin

- Fr. Don offered an update on the Principal Search process.
- January 15th was the deadline for resumes
- 4 candidates have been identified to come back for a 2nd interview. Two male and two female.
- The second round of interviews will take place in February and we are on track to have an announcement by Spring Break.

Board of Trustees Report

Matt Gambs

No one present / Jennifer Nolan provided report

- Annual campaign funds came in lower than previous years. Giving to the fund slowed down heading in to the week of Christmas and remained slow through New Year's. The numbers are approximately 60% to last year's numbers.
- The Board of Trustees is reviewing their leadership transition and current by-laws.

Athletic Association Report

Dave Nirtaut

No one present / Jennifer Nolan shared their report

- Eighty percent of all 5th, 6th, 7th & 8th Grade Boys and Girls are competing in at least one sport with several student athletes competing in four sports.
- All Saints has 16 teams with 128 student athletes participating. We are officially halfway through the season.
- All Saints will host 19 DuPage Parochial League Tournament Games this year, which is a reflection of the quality of the experience at ASCA with strong volunteer support and a quality gymnasium that is well kept
- Our Track & Field Team will again use North Central College facility for all practices which is a great experience for our student athletes.
- We have also scheduled a Suburban Parochial League Track & Field Meet at North Central College with 8 teams competing.
- The Athletic Association will have the 2016-2017 athletic budget submitted by the February 1, 2016 deadline. We are finalizing numbers at the ASAA Board Meeting on January 25, 2016.

Principal's Report

Dr. Renehan

- The 8th Grade Legacy Committee would like to hold 5 “Legacy Fairs”, all of which would be seasonally orientated. They are looking at Valentines, St. Patrick’s Day, Bake Sale for Easter, Flowers and graduation gifts. They have chosen their legacy gift to be a gift to a needy country rather than a material item to the school. The Board voted and approved these “Legacy Fair(s)” fundraisers.
- Martin Luther King Day of Service has had such positive feedback. It’s such a wonderful day to see ASCA families go out and serve the community together on this day.
- Standards of Excellence – has decided that a site visit is not required.
- Advanced Ed Initiative took place November 9- 11th.
 - Our goal summary is to grow our scores in reading and math in grades 3, 5 & 7. Testing will remain in grades 4, 6 and 8 as well.
 - One to one initiative computers available for each student.
 - We remain to bring the child to God and God to the Children
- Review of the Diocese of Joliet Iowa Testing analysis for the 2015-16 school year. Our scores for Reading, Math, core subjects, Science and Social Studies are on or above average of other diocese schools. 3rd grade did well, especially since it was their first time taking this type of test. Our Cogat scores were all above average and our stanines are on target.

Committee Reports:

Finance Committee Report

Diane Huber/Regis Watson

- A financial summary from the end of December was presented and reviewed.
- The committee will meet next week to plan and draft the 2016-17 budget.
- February 11th the Diocese will outline budget guidelines

Education Committee

Lori Steiner / Dana Menendez

- Did not meet, since last School Board meeting. Next meeting planned for February 18th.

Marketing Committee

Patty Bajek/Anne Marie Cronin/Debbie Kosmach

- The committee is preparing for the Catholic Schools Week Open House on Sunday, January 31st from 1pm – 3pm. We are currently running an advertisement in the Naperville Sun. Posting the information on the Chicago Tribune Naperville Patch. Sending out an e-mail blast to over 10,000 members to the Naperville Moms Network. Providing an ASCA family referral letter & flyer. Sending out a mailer to over 500 of our parish families that have children preschool/school age (received data from baptismal records). A press release will also be sent out to local media and notifications have been and will run in the parish bulletins.
- The Open House itself will have an “active” environment and create interactive experiences in the classrooms. This includes basketball games going on in the gym, to students presenting Saints projects, labs going on in Science, students singing in music and projects being created in art, etc. Teachers will be offered a special lunch (funded by SHPP) for coming in on this day to greet families.

Technology Committee

Steve Lalonde

- The committee’s six goals set last year progressed on the concept of technology in the hands for each student, at each grade level. Working towards making this more of a productivity tool for each student.
- Developing a maintenance program for this technology.
- Continue to complete the one to one strategy

Facilities Committee

Wayne Klein/Shante Nolan/Jeff Berta

- Did not meet since last meeting
- Diane reported they have assisted with the replacement to the threshold at Door 1.

New Business:

Board Constitution Review

- Next month our main agenda item will be to review our current School Board Constitution and submit suggestions for discussion. All suggestions should be sent to Jennifer Nolan in a Word Document by January 31st.
 - Term of Presidency: Should it remain 1 year, move to 2 years or serve one with an option for a second year renewal?
 - Go back to adding a Vice President/President Elect that would shadow as early as January.

- Review of Committee Needs and succession. Look ahead to make sure committees remain with strong leadership and new School Board Members feed in to these committees.
 - Is current term of office appropriate? Should renewal for second term remain 3 additional years? More Pastor Involvement in this process?
 - Look at plan for succession with Vice President Role as well.
- Additional fundraisers requests seem to pop up. We encourage parents, staff and friends to bring fundraising ideas to us and then we investigate options and report back in a timely manner if it's feasible. We've had requests for a Musical Festival or block party (like Old St. Pats in Chicago) to smaller events or sales items. Currently, however, it was determined that going forth there should be a rubric or guidelines set to formalize the process of fundraising and who it benefits. The rubric should include rationale, structure, formalize the process, how much it should generate (per event/year). It should be compared to the mission/belief of the school before being approved. Does it meet our best practices? Who is the audience? Who does it benefit? The school board has reviewed these options in the past. We will look at what was accomplished and tweak /update the rubric from there before the Board approves a final version to use going forth.

Automated Enrollment Registration Process

- Patty Bajek presented additional follow up to the online registration program, called SchoolAdmin. This is an online admissions and enrollment software system. This system would allow All Saints to automate the processes from student intake through enrollment/re-enrollment and beyond. It can provide online forms, admission portals for families, admissions management, search and reporting functionality, communication and an online admissions scheduling/Calendar. All of this would be helpful and time saving to our administrative staff. This system would demand a current family re-enrollment fee increase from \$100 to \$125 to offset the cost of it to the budget.
 - The contract would be a three year agreement. There is a \$5,000 implementation fee (which can be split in to two payments) and then a \$10,000 annual fee for the length of the contract. Enrollment increase or decrease from our current numbers could affect this overall price.
 - Google plug-in allows for other language translations.
 - Patty contacted the references provided from company. All references contacted are happy with product. They all commented that is was a user friendly system. Patty did learn of some more realistic timelines for implementation based on the comments from these references.
 - Implementation would be done in two phases. Overall it would be 8-10 weeks. The ability to make small tweaks after implementation is difficult so need to take time to implement and make sure all information is correct up front. This will take 16-20 hours of our IT staff to implement correctly so it will interface with FACTS and SchoolSpeak accordingly.
 - It is a cloud based system.
 - Tech support is domestic, based in Austin, TX.
 - Patty is looking at a February pre-work completion to have it in place for an April roll out and use for next school year.
- The Board discussed the fees and roll out time frame. The first annual fee is due at the time of implementation completion, so looking to make this effective July 1st, a new fiscal year, rather than absorbing all of the first year cost in this year's budget, although money has been allocated in the budget for this already. In addition, the system would not be utilized until next school year, so would rather absorb this cost then. Patty to go back to company and discuss some of these time line options and report back at the next meeting.
- Discussion of \$100 per current family registration fee to increase to \$125 to help offset some of this cost as well. The Board approved this fee increase. A proposal of new family registration fees to increase from \$250 to \$275 will be curbed for now and revisited.

Closing Prayer: Fr. Don closed the meeting with a Hail Mary.

The next regular meeting will be Tuesday, February 16, 2016.